

IZZET OKSUZKAYA SECONDARY SCHOOL E-SAFETY LABEL (E-SECURITY) SCHOOL ACTION PLAN

As İzzet Öksüzkaya Secondary School, we utilize technology that can be useful in the field of education and training in order to gain the 21st century skills that are required by the age and to prepare our students in the best way for life after school and business life. While internet usage increases with innovative technologies, we are aware that it is necessary to provide a safe environment for our students and to seek solutions to reduce the types and frequency of risks or to find even safer environments. With this awareness, we plan studies for students, teachers, school personnel and parents on the risks encountered in the online environment, make presentations and prepare boards to increase visibility. In this context, all groups are provided with extensive information on internet security, secure network, cyber bullying, social networks and the law on the protection of personal data. All of these studies are carried out by our school's e-security commission with the participation of the school guidance service. Our school creates policies that will facilitate the establishment of a school-wide bullying prevention program. Successful and effective programs work to promote anti-bullying strategies at all levels of the school, from individual students and classes to anti-bullying teams that unite educators and students. The official MEB internet line has been used in our school since 2011. The internet used is safe for students. The internet line is open to school staff, students and guests. Students can access the secure internet from the smart boards in the classrooms within the scope of the Fatih Project.

Our school follows national and international developments regarding e-safety. It is a member of the E-safety label and uses the page actively. We actively work for the E-safety label.

THE DECISIONS MADE ABOUT OUR SECURITY CURRICULUM

1. It was decided to add achievements related to safe internet use to social activity courses and guidance courses,
2. It was decided that the determination of issues related to conscious internet use should be made by the e-security committee together with our school guidance teachers and that they should be included in the curriculum in cooperation with other groups.
3. It was decided to organize seminars to develop knowledge, skills and attitudes regarding conscious and safe internet use in young people.
4. It was decided that the materials used in social clubs and courses should be in compliance with the personal data protection law and that licensed products should be used.
5. It was decided to be sensitive about covering e-security issues in textbooks in more detail.
6. It was decided to design boards and information posters within the school and to cooperate with students during the preparation phase of these.

E-SECURITY MEASURES FOR YOUTH

1. It has been decided that awareness-raising activities regarding supervised, limited and purposeful use of the internet will continue for families,
2. Seminars and meetings will be held to promote and popularize packages regarding safe use of the internet,
3. This issue will be prioritized in classes to develop applications for usage awareness,

4. Assistance will be sought from academics at universities to raise awareness of parents regarding control methods and technological opportunities and to develop and popularize the necessary applications.

5. Students' images and personal information will not be shared on the internet. If information or images of students will be shared within the scope of any activity or project, permission will be obtained from their parents and personal data protection law will be followed.

USE OF MOBILE PHONES or RECORDING DEVICES

1. Students will not use smart phones at school during school hours as decided by the teachers' board. If they bring a smart or push-button mobile phone to school, they will leave these phones in the classroom phone box during the first lesson and they will be kept under lock and key in the phone room until school is over.

2. Students and guests are prohibited from taking photos and recording without permission inside the school. Students who engage in these actions will be referred to the disciplinary board.

3. Parents are informed about the use of mobile phones at parent meetings every year.

4. Discussions are held at the general assembly of teachers for the purpose of evaluating school security and therefore mobile phone policy.

5. Photos and videos taken by people assigned by the school administration can only be published on the school's official website and in virtual environments with the request and written approval of the relevant student's parent. Photos and videos related to a student whose parent does not give approval for their student will not be published.

6. Measures are taken to ensure that students whose parents do not approve of taking and publishing photos and videos do not experience psychological pressure during the shooting.

7. Login and password information for educational video conference services is given only to personnel. 8. Online lessons can only be conducted with students registered at the school through a closed system.

9. Within the boundaries of the school and classroom, students can only use their mobile phones during course activities, under the control of the teacher, and as a course tool. Uses other than these purposes are not permitted.

THE SECURITY MEASURES FOR SCHOOL PERSONNEL

1. Discretion and professional behavior are required when using school systems and devices. All members of staff, both professionally and personally, are provided with up-to-date and appropriate staff training on safe and responsible Internet use, and are regularly provided.

2. All employees are aware that their online behavior can affect their role and reputation in the school. If something is thought to endanger the profession or institution or to have lost confidence in their professional abilities, legal, disciplinary or judicial measures can be taken.

3. School employees should check the useful online tools that students should use according to their ages and abilities. They should make sure that smart boards in classrooms are not left open during breaks.

4. Websites where school staff, students and parents can get information about safe Internet have been shared.

Our school plans to celebrate Safe Internet Day with active parent participation in the activity list. The following web addresses have been used in determining our school's e-Security policy, providing training and preparing the work plan.

"Daha Güvenli İnternet Merkezi (gim.org.tr)

Safer Internet Center'in resmi sayfası (https://ec.europa.eu/info/index_en)
Güvenli Web (guvenliweb.org.tr) - çevrimiçi güvenlik konuları için farkındalık portalı.
Güvenli Çocuk (guvenlicocuk.org.tr) - 13 yaşından küçük çocuklar için oyun ve eğlence portalı. İhbar Web (ihbarweb.org.tr) - yasadışı içerik için telefon hattı.
İnternet BTK (internet.btk.gov.tr) - İnternet ve BT yasası konusunda farkındalık portalı."

OKUL GÜVENLİK KOMİSYONU

Okul Müdürü – Ahmet SAÇU

Müdür Yardımcıları- Mustafa ABDİOĞLU-Gürbüz ÇETİN-Mustafa SAĞDIÇ

e-Güvenlik Koordinatörü – Kübra AKKAYA

Rehber Öğretmenler- Deniz ALVER-Tayfun Tansel AKAN-Okan YEŞİL

Okul Memuru – Kerim KATAN

23/09/2024

Okul Müdürü

Ahmet SAÇU